

5 Award Letters

The Award Letters Feature provides users with the ability to view active and expired awards along with the award letters associated with the awards. The list displayed for each award includes:

- Award number
- Award date
- Expiration date
- PI name
- Award title
- Link to the amendments

There are two types of awards: Active and Expired.

Active Awards

Active Awards (shown in Figure 1) are awards that have expiration dates equal to or greater than today's date (Active = Expiration Date >= Today). The Active Awards page is the first screen you see under the *Award Letters* section of Research Administration module.

The screenshot shows the 'Award Letters' main screen for the National Science Foundation. At the top, there is a navigation bar with links like 'NSF Home', 'News', 'Site Map', 'GPG', 'GPM', 'Send Comments', 'FastLane Help', and 'Logout'. Below this, the page title is 'Award Letters | MAIN' and the institution is 'National Science Foundation'. The main content area is titled 'Active Awards for:' and shows the organization ID '4102852000' and name 'National Science Foundation'. A search bar is present with the text 'Search for Active Awards by Award Date Range (mm/dd/yyyy):' and fields for 'From:' and 'To:'. A 'Search' button is below the search bar. A link 'View Expired Awards' is also visible. Below the search bar, there is a table of 5 records. The table has columns for 'Award Number', 'Award Date', 'Expiration Date', 'PI Name', 'Award Title', and 'Amendments'. The first record is '0327252' with award date '04/15/2003' and expiration date '03/31/2004'. The second record is '0001613' with award date '09/01/2000' and expiration date '12/31/2003'. The third record is '0308531' with award date '11/01/2002' and expiration date '10/31/2003'. The fourth record is '0135142' with award date '10/01/2001' and expiration date '09/30/2004'. The fifth record is '0139759' with award date '07/01/2002' and expiration date '06/30/2004'. At the bottom, there is a 'Transfer Data to: Excel' link.

Figure 1. Awards Letter Main Screen

Complete the following actions to view active award records:

1. Click on the column title to sort criteria (bottom item circled in Figure 1).
2. Use the search feature (large circle in Figure 1) to set award criteria based on the award date range to narrow the list.
3. Click on the award number to view the actual award letter and on **Yes** under the amendments column to view the associated amendments.
4. If the award number is selected, the award letter page will appear. A sample of an award letter page is provided in Figure 2.

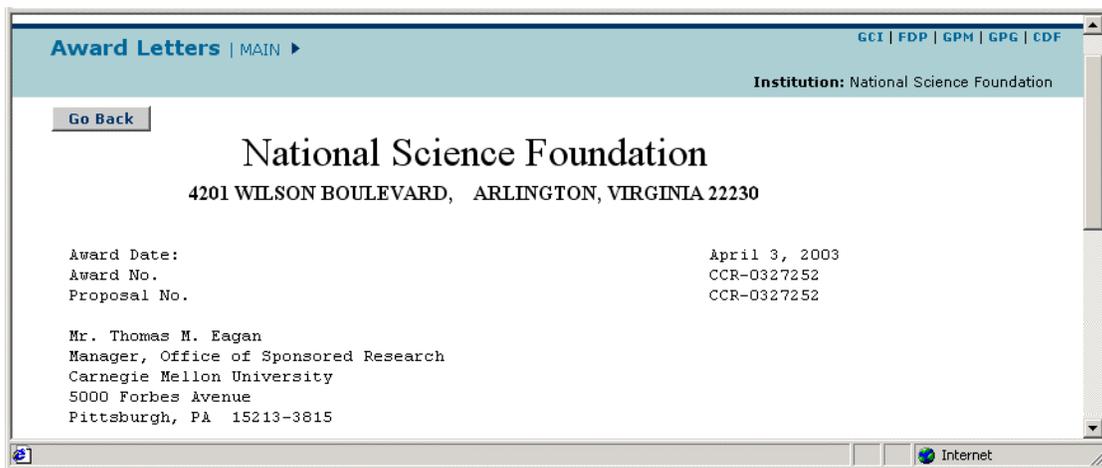


Figure 2. Sample Award Letter Screen

** NOTE: Please note that not all awards have award letters. For such awards, clicking on the award number will display "no award letter found" message on the screen.*

5. Click **Go Back** to return to the Awards Letter Main Screen (Figure 1).

Expired Awards

Expired Awards (shown in Figure 3) are awards that have expiration dates earlier than today's date (Expired = Expiration Date < Today).

Complete the following actions to view expired award records:

1. Click on **View Expired Awards** (middle item circled in Figure 1) on the *Awards Letter Main Screen*.
2. Click on the column title to sort criteria.
3. Use the search feature (large circle in Figure 3) to set award criteria based on the award date range to narrow the list.
4. Click on the award number to view the actual award letter and on **Yes** under the amendments column to view associated amendments.
5. Click on **View Active Awards** (smaller circle in Figure 3), to go back to active awards.

Award Letters | MAIN ▶ Institution: National Science Foundation

Expired Awards for:
Organization ID: 4102852000
Organization Name: National Science Foundation

[View Active Awards](#)
 Active Awards are defined as the awards which have an expiration date equal or greater than today's date (Active = Expiration Date >= Today).

Search for Expired Awards by Award Date Range (mm/dd/yyyy):
 From: To:

Click on "Award Number" to view Award Letter. If Amendments are indicated, click link to view all Amendments. Sort results by clicking column title.

5 Records found, displaying 1 to 5 1

Award Number	Award Date	Expiration Date	PI Name	Award Title	Amendments
9983661	04/01/2000	03/31/2002	Alphaman, Alan	CAREER: Hydrophobic Self-Assembly in Water and Integrated Educational Initiatives	Yes
9701591	07/01/1997	06/30/2000	Alphaman, Alan	Dissertation Research: Dispersal in Patch Mosaics	Yes
9710732	08/01/1997	07/31/1998	Alphaman, Alan	Dissertation Research: No Immediate Risk: Environmental Safety and Nuclear Weapons Production, 1942-1996	Yes
9514190	05/15/1996	04/30/2000	Alphaman, Alan	U.S. - China Cooperative Research: Theoretical Research in Medium Energy Nuclear and Particle Theory	Yes
9314747	06/01/1994	08/31/1999	Alphaman, Alan	U.S. - France Cooperative Research: Wavelet Based Image/ Video Coding	Yes

Transfer Data to: [Excel](#)

Figure 3. Expired Awards Screen

View an Amendment Letter

On an awards page (either Figure 1 or 3), the *Amendments* (far right) column shows whether the award has amendments.

Complete the following steps to view an amendment letter:

1. If a Yes is displayed, the award has associated amendments.
2. Click on the Yes in the row for a particular award.
3. The *Amendment List Screen* (Figure 4) will appear. (Figure 4 shows a list of expired amendments for an award.) Click on the corresponding amendment number (circled in Figure 4) to view the specific amendment letter.



Figure 4. Amendment List Screen

4. The *Amendment Letter Screen* (Figure 5) will appear. Click **Go Back** when viewing is complete.

The screenshot displays the NSF Award Letters interface. At the top, there is a navigation bar with the 'FastLane' logo and links for 'Research Administration | HOME', 'NSF Home | News | Site Map | GPG | GPM | Send Comments | FastLane Help | Logout', and 'Grant Agreement Conditions | FDP | GPM | GPG'. Below this is a header section with 'Award Letters | MAIN' and 'Institution: National Science Foundation'. A 'Go Back' button is located in the top right corner of the main content area.

The main content area features the following text:

National Science Foundation
4201 WILSON BOULEVARD, ARLINGTON, VIRGINIA 22230

Award Date:	September 27,
2002	
Grant No.	IIS-0135142
Amendment No.	001
Proposal No.	IIS-0244836

Ms. Erica Kropp
Director, Office of Research Administration
University of Maryland
3112 Lee Building
College Park, MD 20742-5141

Dear Ms. Kropp:

The National Science Foundation hereby awards \$4,818 to University of Maryland for additional support described in the request for supplemental support.

This project, under the direction of Louiqa Raschid, Vladimir I. Zadorozhny , is entitled:

"SGER: Query Optimization to Meet Performance Targets in a Wide Area Environment."

This award with this amendment totals \$57,358 and expires September 30, 2004.

This grant is awarded pursuant to the authority of the National Science Foundation Act of 1950, as amended (42 U.S.C. 1861-75.) and is subject to Federal Demonstration Partnership General Terms and Conditions (FDP-III, dated

The browser's status bar at the bottom shows 'Internet'.

Figure 5. Amendment Letter Screen